

## **Terms and conditions of attendance**

The event is organised by GVNW Service GmbH (organiser). The event is the GVNW Symposium 2019.

Your registration for the event is binding. Registrations are on a first come, first served basis. For events where attendance is subject to a fee, your registration will be accepted and confirmed by sending you the invoice by e-mail. After receiving the invoice, payment of the attendance fee is due. For events where attendance is free of charge, we will confirm your attendance by e-mail.

The attendance fee includes the right to attend the entire event (in addition to the exhibition), any meeting documents, catering during the event and, upon prior separate registration, attendance of evening events.

### **Cancellation**

Cancellation is possible in writing only any time up until 28 August 2019. For cancellations after 28 August 2019 or no-shows, the full attendance fee is due. This is without prejudice to the participant's right to name a substitute to attend in his or her place.

The organiser reserves the right to cancel the event for a compelling reason or to modify the programme. A compelling reason shall be deemed to exist in particular if the cause of the cancellation is not the fault of GVNW e.V.. This shall be the case in particular if the event is cancelled due to force majeure, if not enough people have registered to attend, the venue rooms are no longer available and this is not the fault of the organiser, or key speakers cancel. In the event of the conference being cancelled, the organiser will inform the registered participants without undue delay. As such the registered participants shall have no entitlement to compensation for damages.

### **Data protection**

By confirming the terms and conditions of attendance, the participant gives his or her consent to the automated processing of his or her personal data (such as last name, first name, organisation, contact information) for the purposes of staging the event and for publication in the attendance list (last name, first name, organisation) and in the event app. The attendance list will be sent in advance to the sponsors of the event. The data will not be passed on to third parties beyond this.

The participant has a right to access all the data stored on him or her and a right to erasure and rectification of this data. A simple e-mail to: [gvnw@gvnw.de](mailto:gvnw@gvnw.de) suffices to exercise these rights.

### **Photographs and video recordings**

During the GVNW event photographs/videos will be compiled on behalf of the organiser, which may be published in the scope of coverage of this event in printed media (*VersicherungsPraxis* journal) and/or online media (e.g. Website, LinkedIn) and/or in the event app of the organiser or the *Gesamtverbandes der versicherungsnehmenden Wirtschaft e.V.* (GVNW). By registering, the participant agrees to the use of these photos/videos for the afore-cited purposes. The event app may be active prior to and after the event. Photos or recordings can be erased at any time upon request (e-mail to [gvnw@gvnw.de](mailto:gvnw@gvnw.de)).

### **Ban from attending the event and house rules**

The participant can be banned from attending the event in full or in part if the participant disrupts the event or behaves inappropriately and fails to refrain from said disruption or behaviour even after being threatened with being banned. The attendance fee will not be reimbursed in the event of a ban.

The organiser may enforce the house rules in cooperation with or through third parties during the event and is authorised to issue instructions to this effect.

Bonn, 12 June 2019